



## Transition Policy

It is policy of St. Teresa's Nursery School that parents and children are helped towards a smooth transition throughout the various stages of their education so that the children will feel secure and happy in their new surroundings.

St. Teresa's Nursery School will seek to work in partnership with the pre-pre-school settings which feed into the pre-school year and also the primary schools to which the Nursery children will move on to. This will be done in the following ways: -

In preparation for the children commencing St. Teresa's Nursery School:

- Children will visit the Nursery School for a play and stay visit.
- Parents/carers will attend an Induction meeting at Nursery School.
- Parents/carers will complete a Pupil Consent Booklet and All About Me booklet; this important information is used by the Nursery staff to aid a smooth start for the pupils.
- With consent from parents/carers, St. Teresa's Nursery School staff will make contact with any pre-pre-school providers to seek information and request reports.
- Children will commence Nursery School with a staggered start, in small groups of 13 children.
- The September settling in process will build up to full class size and school dinners using a smooth and calm, phased approach.
- Parents/carers will be invited for a Settling In progress meeting, at the end of their child's first term in Nursery School.

In preparation for P1:

- The teachers introduce Harper characters and books. Lorcan and Emer wear St. Teresa's Nursery Uniform – same characters are use in P1, except they wear Primary Uniform. Transition book is shared with all children and visits are facilitated over a week to meet their new teacher and familiarise themselves with their new environment.

- In conjunction with their new schools, all pupils receive an information booklet from Nursery, all about their primary school.
- The Nursery Class Teachers make contact with the feeder primary schools to share pupil information (with parental consent) to help ease the transition process.
- Teachers from the local primary schools are invited to visit the Nursery School and meet their new children.
- The children and their parents/carers visit the “new” school to see their classrooms and teachers.
- Individual arrangements are made for children with special educational needs who transfer to other educational establishments.
- Transition forms are completed by the Class Teachers and with parental consent, are forwarded to primary schools in June.
- The children are encouraged to visit the Nursery School again after their transfer to primary school to keep in touch.

### **Monitoring and evaluation**

This policy will be reviewed and monitored in line with the school’s policy review schedule.